



New Hanover County Sheriff's Office
Recruitment Unit
 3950 Juvenile Center Road
 Castle Hayne, N.C. 28429
Edward J. McMahon, Sheriff
 Telephone: (910) 798-4165
 Fax: (910) 798-4257

**Authorization for Release of Personal Information
 To Law Enforcement Agencies for Employment Purposes**

To whom it may concern:

I am an applicant for a position with the New Hanover County Sheriff's Office. In order to determine my suitability for employment, I understand the New Hanover County Sheriff's Office, New Hanover County, Wilmington, North Carolina must make a thorough investigation of my personal records and personal background. It is in the public's interest all relevant information concerning my personal and employment history be disclosed to the above agency.

Therefore, I, _____, DOB ___/___/___, Operators License # _____, do hereby request and authorize any bank, credit union, lending or financial institution, credit bureau, consumer reporting agency, retail business establishment, former and present employer, educational institution, doctor or other health care professional, including mental health, alcohol treatment center, hospital, or other repository of medical records, insurance company, governmental agency, criminal and civil courts, certification/licensing commission, military organization, and any other individual agency to produce and provide copies of any and all information to the authorized agent of New Hanover County Sheriff's Office, New Hanover County, Wilmington, North Carolina regarding me whether of a privileged or confidential nature.

Moreover, I hereby release the New Hanover County Sheriff's Office, New Hanover County, Wilmington, North Carolina from any and all civil or criminal liability whatsoever for seeking such requested information and for evaluation of such information as it relates to my employment with the New Hanover County Sheriff's Office, New Hanover County, Wilmington, North Carolina. And I hereby release the issuing agency and its agents, both individually and collectively, from any and all liability for damages or whatsoever kind, which may at the time result because of compliance with this authorization and request.

I further waive all right to inspect or review any information compiled in reference to my application for employment. I do further authorize the New Hanover County Sheriff's Office, its agents and employees, to release copies of any and all information in to any agency or entity regulating the certification, authority or conduct of law enforcement officers. This is to include, but not limited to North Carolina Sheriff's Education and Training Standards Commission, North Carolina Criminal Justice Education and Training Standards Commission, North Carolina Attorney General's Office, agencies of other states and the federal government, and the applicant's/officer employing agency.

I hereby acknowledge that this authorization is valid for one (1) year, or until the employment process has been completed, whichever is later.

A copy of this document is considered valid, just as the original.

I have read and fully understand the above statements.

**STATE OF NORTH CAROLINA
 COUNTY OF NEW HANOVER**

Applicant Information

Subscribed and sworn to before me,

 Applicant Signature

This is the ____ day of _____, _____

 Printed Name

 Notary Public & Seal

 Address

My Commission Expires: _____

 Phone Number