



NEW HANOVER COUNTY

DEPARTMENT OF PLANNING & LAND USE

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FLOODPLAIN VARIANCE APPLICATION

This application form must be completed as part of a request for a zoning and/or subdivision variance. The application submitted through the county's online COAST portal. The main procedural steps in the submittal and review of applications for a variance are outlined in the flowchart below. More specific submittal and review requirements, as well as the standards to be applied in reviewing the application, are set out in Section 9.7.5 of the Unified Development Ordinance.



1. Applicant and Property Owner Information

Applicant/Agent Name	Owner Name (if different from Applicant/Agent)
Company	Company/Owner Name 2
Address	Address
City, State, Zip	City, State, Zip
Phone	Phone
Email	Email

2. Subject Property Information

Address/Location	Parcel Identification Number(s)
Total Parcel(s) Acreage	Existing Zoning and Use(s)

3. Proposed Variance Narrative

Subject Zoning Regulation, Chapter and Section	
<p>In the space below, please provide a narrative of the application (attach additional pages if necessary).</p>	

FLOODPLAIN VARIANCE CONSIDERATIONS

The Board of Adjustment shall consider the following factors when making a decision to grant a variance in addition to all technical evaluations, relevant factors, and standards specified in Article 9: Flood Damage Prevention. Please address each factor in regard to the requested variance, with reference to attached plans (where applicable) (attach additional pages if necessary).

1. The danger that materials may be swept into other lands to the injury of others

2. The danger to life and property due to flooding or erosion damage

3. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner

4. The importance of the services provided by the proposed facility to the community

5. The necessity of the facility of a waterfront location as defined in the County's Stormwater Management Ordinance, as a functionally dependent facility, where applicable.

6. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use

7. The compatibility of the proposed use with existing and anticipated development

8. The safety of access to the property in times of flood for ordinary and emergency vehicles

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10. The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site

11. The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, and streets and bridges

Staff will use the following checklist to determine the completeness of your application. Please verify all of the listed items are included and confirm by initialing under "Applicant Initial". Applications determined to be incomplete must be corrected in order to be processed for further review.

Application Checklist

Applicant Initial

- This application form, completed and signed _____
- Application fee: \$400 per application _____
- Site plan or sketch illustrating the requested variance _____
- One (1) hard copy of ALL documents _____
- One (1) PDF copy of ALL documents _____

Acknowledgement and Signatures

By my signature below, I understand and accept all of the conditions, limitations, and obligations of the variance application for which I am applying. I understand that I have the burden of proving why this application meets the required findings necessary for granting a variance. I certify that this application is complete and that all information presented in this application is accurate to the best of my knowledge, information, and belief.

If applicable, I also appoint the applicant/agent as listed on this application to represent me and make decisions on my behalf regarding this application during the review process. The applicant/agent is hereby authorized on my behalf to:

1. Submit an application including all required supplemental information and materials;
2. Appear at public hearings to give representation and comments;
3. Act on my behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of this application; and
4. Provide written consent to any and all conditions of approval.

Signature of Property Owner(s)

Print Name(s)

Signature of Applicant/Agent

Print Name

Note: This form must be signed by the owner(s) of record. If there are multiple property owners, a signature is required for each owner of record.

The land owner or their attorney must be present for the case at the public hearing.